

September 19th, 2013  
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Dean, Graduate School of Letters, Kyoto University

## Recruitment of Project Assistant Professor, Graduate School of Letters

Kyoto University Graduate School of Letters calls for applicants for the position of Project Assistant Professor of Kyoto University Asian Studies Unit (KUASU), <http://www.kuasu.cpier.kyoto-u.ac.jp/>) as described below. We welcome applications from next-generation researchers who are interested in the development of comprehensive Asian studies (including Japanese studies) in collaboration with researchers at overseas universities and research institutes (in particular, ASEAN, East Asian and South Asian countries).

### 1. Field and Job Contents

- 1) The applicant will conduct research and education related to Asian studies and Japan studies.
- 2) The applicant will perform various tasks related to the KUASU program.

### 2. Affiliation

Kyoto University Asia Studies Unit (KUASU), Graduate School of Letters, Kyoto University

### 3. Job Title

Project Assistant Professor.  
Number of Positions: 1.

### 3. Term of Employment and Conditions

- 1) Term of employment: from April 1st, 2014 (expected date) until March 31st, 2016.  
Contract is extendable up to March 31st, 2018 subject to a further application process.
- 2) Payment is based on the applicant's academic history and achievements on an annual salary system according to the University's standard criteria. Health Insurance and Employment Insurance is provided by the Ministry of Education, Culture, Sports, Science and Technology Mutual Society of Health Insurance and Employment Insurance.
- 3) Working hours are according to a discretionary labor system of approximately 38 hours and 45 minutes per week.
- 4) Holidays: Saturday, Sunday, National holidays, December 29<sup>th</sup> to January 3<sup>rd</sup>, and the anniversary of the university foundation day (June 28<sup>th</sup>).
- 5) The office is located in Yoshida Campus, Kyoto University.

## 5. Qualification Requirements

1) The applicant must have an academic career in the field of cultural studies in Asia and Japan. The applicant is expected to research and teach specialist subjects such as culture, history, languages, philosophy, art, and media in the culture division of KUASU as well as conducting business affairs. S/he is also expected to be qualified to teach and coordinate the course in English and supervise students in their research activities. In addition, the applicant will be required to coordinate and support the overseas study program as needed.

2) The applicant must hold a Ph.D. degree on the day of arriving in the post.

3) Any nationality is accepted, but the applicant must have sufficient English language ability to edit academic journals and organize international conferences, and they must also have sufficient Japanese language ability to perform the aforementioned job contents.

## 6. Application Process

1) First screening: Examination of application documents.

2) Second screening: Oral interview, including giving a lecture in English. (Candidates who pass the first screening will be notified of the date for the interview).

## 7. Application Documents

1) Curriculum vitae (It is preferable to attach a copy of the certification of foreign-language skills (e.g. TOEFL, IELTS, etc.) if any).

2) A list of academic publications and presentations, and research-and-educational activities.

3) Copies of major research studies (up to three works).

4) Summary of education, research and work experience in research-and-educational assistance to date (approximately 2000 letters in Japanese). Please describe the content of teaching experience in overseas universities/colleges in detail, if any.

5) A plan of education, research and performance of tasks related to the KUASU project as a Project Assistant Professor (approximately 2000 letters in Japanese).

6) Two referees (name, affiliation and contact details) who can be contacted concerning scholarly and practical ability.

## 8. Application Deadline

17:00 (Japan time), November 20th, 2013

## 9. Delivery Address

All documents must be sent by post to the KUSAU Office as registered mail such as EMS. Please write 'Application for Project Assistant Professor, Graduate School of Letters (KUASU)' in RED on the envelope.

Kyoto University Asian Studies Unit Office  
Graduate School of Letters, Kyoto University,  
Yoshida Hon-machi,  
Sakyo-ku, Kyoto, 606-8501, Japan

## 10. Contact Information

Please contact the KUASU Office ([asean6.office@bun.kyoto-u.ac.jp](mailto:asean6.office@bun.kyoto-u.ac.jp)) by email if you have any questions.

## 11. Notes

- 1) Kyoto University supports a gender-equal society. We hope that many female researchers will apply for the post.
- 2) The submitted application documents will not be returned to the applicant. If the applicant wish for the documents to be returned back, please clearly state that interest and enclose a self-addressed stamped envelope.
- 3) The submitted application documents will be kept in safe custody during the screening process and destroyed after it. Personal information contained in the application documents will be used solely for the purpose of screening applicants.
- 4) Applications should be in Japanese.