**Kyoto University Asian Studies Unit**

**Application Form 1-4 (International Conference Travel Support)**

1. Program type

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| Name of program  (Program number) | International Conference Travel Support |
| Participation in programs under the Rediscovering Japan Project (please circle) | 1. How many times have you participated?   ☐This is the first time　☐( ) times including this application (no. of times selected: )   1. How did you find out about the program?   Instructor’s recommendation / Information on the website / Other: |

1. Applicant details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Family name | Given name(s) | | |
| フリガナ |  | | |
| In Japanese/Chinese characters if applicable: |  | | |
| In Western alphabet (as shown on your passport): | | Country of citizenship |  |
| Date of birth | Year: Month: Day: (current age: ) | | Gender | ☐Male　☐Female |
| Affiliation | Faculty or Graduate School:  Level: ☐Undergraduate year: ( )　☐Master’s year: ( )　☐Doctoral year: ( )  Student ID number:  Supervisor/class instructor: | | | |
| Current address | 〒 | | | |
| Contact details | PC e-mail:　　　　　　　　　　　@  Telephone: ( ) -  Emergency contact (cellphone): ( ) -  Cellphone e-mail:　　　　　　　 　　@  Skype ID: | | | |
| Passport details | Do you have a valid passport?　☐Yes ☐Applying ☐No (intend to apply by: )  Passport number:  Expiry date (year/month/date): | | | |
| Physical and mental health | ☐No health problems　　☐Currently undergoing treatment for a health condition | | | |

1. Emergency contact while overseas / guarantor

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| --- | --- | --- | --- | --- |
| Guarantor /  Emergency contact | Name |  | Relationship to applicant |  |
| Address:  Telephone: ( ) -  Cellphone (workplace contact, etc.): ( ) -  E-mail:　　　　　　　 　　@ | | | |
| Consent of guarantor | Consent of guarantor (relative etc.):　☐Obtained　☐Not obtained  \* You may not apply for this program without the consent of your guarantor. | | | |

1. Language proficiency

|  |  |
| --- | --- |
| Language used in destination |  |
| Certification of language proficiency | **Please attach a language proficiency test score report and provide your score details below.**  [English]　Date test taken (year/month/day):  Type of test: ☐TOEFL® 　☐IELTS 　☐Other:  Score\*:  [Other language: ] Date test taken (year/month/day):  Type of test:  Score\*: |

5. Conference details

|  |  |  |
| --- | --- | --- |
| Name of conference |  | |
| Dates | From (year/month/day) to 　 (year/month/day) | |
| Location  (city and country) |  | |
| Conference outline |  | |
| Form of participation | ☐Oral presentation（☐General paper　☐Symposium ☐Other: )  ☐Poster presentation ☐Other:  \*Attach notification of acceptance, conference program, etc. You may only apply if actually presenting at the conference. | |
| Other subsidies | ☐None received  ☐From conference organizer (Details: )  ☐From another source (Provider: )  (Details of support provided: ) | |
| Contact details of the conference organizer | Name of committee / secretariat  (name of contact person) |  |
| Contact | E-mail: @  Telephone: ( ) - |

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OFFICE USE ONLY 　　　申請受付日：　20　　　年　　　月　　　日

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 採択結果 | 選出　・　不選出 | 結果通知日 |  | 説明会参加日 |  |
| 応募書類の確認 | □研究集会主催者による発表採択正式通知  □語学試験のスコアコピー/教員による語学証明（☐要-☐提出有　☐不要）  □申請にあたっての抱負 | | | | |
| 派遣前提出物確認 | ☐誓約書  ☐海外旅行保険契約書のコピー（大学加入の保険加入手続き（　　／　　））  ☐パスポートのコピー　　☐旅程表  ☐プログラム | | | | |
| 派遣後提出物確認 | ☐搭乗券（Boarding Pass）の半券  ☐派遣報告書（指定書式）　　□成果論文要旨  □Certificate of Presentation（□ネームカードでの代用） | | | | |
| 特記事項 |  | | | | |

Revised on 7/2/2013